

CUMMERSDALE PARISH COUNCIL

Website: cummersdaleparishcouncil.gov.uk

Date: 1 September 2026

Councillors: You are summoned to attend the Meeting of Cummersdale Parish Council on Monday 7 September 2026 in Cummersdale Village Hall at 7.00pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, Gifts and Hospitality** – to receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct, and to note any gifts and hospitality.
3. **Public participation with regard to items on the agenda** – to receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct and standing orders
4. **Report from the Cumberland Councillor** – for information only
5. **Minutes** – to confirm and sign the Minutes of the meeting held on 6 July
6. **Progress Report** – the Clerk/Chairman to report on outstanding actions not requiring further decision
7. **Finance**
 - a. **Bank Reconciliation** – to receive and note the reconciliations and balances

Account	31 July	31 August
Unity Trust – Instant Access	£33,872.05	£33,872.05
Unity Trust – Current Account	£1,894.56	£1,144.96
Total	£35,766.61	£35,017.01
 - b. **Bank Statements** – to acknowledge scrutiny and acceptance.
 - c. **Payments for Approval** – to consider and approve the payment schedule and to confirm payments already made since the last meeting, including those made under delegated authority and those made from previously approved budgets.
 - d. **September Budget Monitoring Report** – to receive the report for information
 - e. **Staff Salary** – to consider and approve the adoption of the 2026/27 National Salary Scales as issued by NALC/CALC, including the application of the revised SCP values and the backdated pay award to 1 April 2026.
8. **Governance**
 - a. **Governance, Transparency & AGAR Checklist – Initial Review**
To receive and consider the CALC Governance, Transparency and AGAR Checklist for councils with turnover under £25,000, and to identify any policies, procedures or documents requiring

update or adoption to ensure compliance with statutory, recommended and good practice requirements.

b. Risk Management Policy & Asset Register Review

To receive and consider the updated Risk Management Policy (Version 3) and the updated Asset Register 2026/2027, revised to include valuation basis, insurance cover and write-down policy in accordance with the Internal Auditor's recommendation, and to approve both documents for adoption

9. Footpath Adjacent to Village Car Park – Update from Cumberland Council

To receive an update from Cllr Allison regarding the enquiry submitted to Cumberland Council on responsibility for the footpath, vegetation maintenance, and boundary fence adjacent to the village car park.

10. Allotments – Review of Vacant and Overgrown Plots (Follow-Up)

To review the vacant and under-used allotment plots, including consideration of the photographs to be provided by Cllrs Allison and Nesworthy, and to determine next steps for covering and restoring long-term overgrown plots for use next spring.

11. Payroll Contract Update (DM Payroll Services)

To receive and consider correspondence from DM Payroll Services regarding the review of the annual payroll fee and amendments to contract terms for the 2027/28 financial year

12. Garden Village – Traffic & Speed Concerns

To receive and consider a request from Councillor Harrison regarding increased traffic and vehicle speeds past Garden Village following the opening of the new bypass section, and to consider the suggestion of installing a traffic indicator/signage prior to the Newby West roundabout exit.

13. Village Hall

a. Planning Representation (Awaiting Response)

To note that the Parish Council's planning representation submitted to Cumberland Council regarding the condition of the site adjacent to the Village Hall remains outstanding, and to receive any update on the follow-up enquiry pending a formal response.

b. Meeting with Village Hall Trustee – Date to be Identified

To identify a date for an informal meeting between councillors and the Village Hall Trustees, the purpose of which will be to gather information and prepare a report for consideration at a future Parish Council meeting regarding the future use and management of the Village Hall.

14. Feedback – Pirelli Parking Provision at The Crescent

To note that Pirelli has completed works to provide additional parking spaces at The Crescent (August 2026), and to consider any feedback regarding whether the works have satisfactorily addressed local parking concerns.

15. Planning

a. Planning Applications – to consider all recent applications received from Cumberland Council detailed below and any other planning applications submitted between the circulation of this agenda and the meeting:

b. Notices of Decision

To note that no notices of decision have been received.

16. Correspondence

To note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

17. Items for information or next Agenda only

To note that the date of the next meeting is still to be agreed; the deadline for submitting items for the next agenda will be confirmed once the meeting date has been agreed

18. Date of next meeting

To note that the Clerk will not be available on the previously agreed date of Monday 5 October and to agree an alternative date for the next meeting.

Suggested date: Tuesday 6 October 2026.

Councillors are reminded of their obligations under the Code of Conduct, including declaring any relevant interests.

J Cornah Wade

Joanne Cornah Wade, Clerk to the Council
Eriskay Cottage, Bromfield, Wigton CA7 3NB
clerk@cummersdaleparishcouncil.gov.uk

7a Bank Reconciliation

Financial year ending 31/03/2027

Balances per bank statements at 31/07/2026

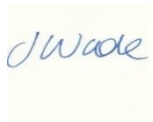
Cummersdale Parish Council current	1,894.56	
Cummersdale Parish Council deposit	33,872.05	
Total bank balances		35,766.61

Total net balances at 31/07/2026 35,766.61

Balances per bank statements at 31/08/2026

Cummersdale Parish Council current	1,144.96	
Cummersdale Parish Council deposit	33,872.05	
Total bank balances		35,017.01

Total net balances at 31/08/2026 35,017.01



Prepared by

Name: J Cornah Wade, Clerk & RFO

Date: 31.08.26

Approved by

Name and Role:

Date: 07.09.26

Approved by

Name and Role:

Date: 07.09.26

7c Invoices for payment

Listing of Unapproved Payments

Dated between 01/04/2026 and 31/03/2027

Cummersdale Parish Council current account

Voucher	Date	Description	Supplier / Customer	Account Name	Net (£)	Gross (£)
412 SO	01.10.26	September salary	Clerk	Clerk Salary	266.10	266.10
413 SO	01.10.26	September wfh	Clerk	Clerk Expenses	14.00	14.00
415 BP	08.09.26	PAYE Month 5	HMRC	Clerk Salary	4.20	4.20
417 BP	08.09.26	Room hire and wifi to June	Cummersdale Village Hall	Room Hire	193.92	193.92
418 BP	01.10.26	Grass contract 7 of 8	S Nicholson	Grass contract	462.50	462.50
TOTAL					940.72	940.72

7c Invoices paid

Voucher	Date	Description	Supplier	Net (£)	Gross (£)
414	22.08.26	PAYE Month 4	HMRC	4.40	4.40
Total	—	—	—	4.40	4.40

Standing Orders and Direct Debits

Voucher	Date	Description	Supplier	Net (£)	Gross (£)
416 DD	31.08.26	Bank Fee July	Unity Trust	7.00	7.00
Total	—	—	—	7.00	7.00



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